<u>If editing attachments:</u> Select the attachment and press the ellipsis in the upper right corner of the file to rename, remove or resave it. Tap the checkmark in the upper right corner to save.

### Offline

The Initial Damage Assessment application is fully functional without internet access.



To access the "offline" map press the ellipsis in the upper right corner and choose Basemap. Upon displaying the Basemap options,

select On Device. Select LCMSM (towards the bottom) and continue with the Assessment.

Sync data collected offline when you have connectivity. If there are



pending edits tap Sync and wait for the sync to complete.

## Who We Are

#### The Tallahassee- Leon County Geographic Information Systems

is a joint inter-local agency formed in 1990 between the Leon County Board of County Commissioners, City of Tallahassee, and the Leon County Property Appraiser's Office.

# For more information or help with this application visit



To Scan



TLCGIS 301 South Monroe St. Tallahassee, FL 32301



# IDA

Initial Damage Assessment Quick Start Guide

https://webeocregion2fl.org/

# **Getting Started**



Tap **Field Map Icon** to enter the Field Map gallery.



On the maps page, Tap the map thumbnail that

corresponds with the zip

code you were assigned. Tracker should already be enabled check the toggle above the list of maps and turn on **My tracks** if applicable. For tracking duration choose **Until switched off** 



The application will automatically display your location.

# **Collection Process**



To magnify a specific target simply touch it with two

By pressing

editing form

address of

the point.

Press the

begin.

pencil icon to

along with the

the green icon, you will

see the

fingers and spread them apart.



tapping on the location icon.



Fill out as much information as possible via the form.

Choose the lev to a ≥ w ∈ 2 ← Filter Affected Destroyed haccessB/e Major Mnor	rel of structural damage. The application defaults to No Damage.
No Demage Image	Take a photo(s) of the structure. This is an important step of
1:46 # X H E 2 II X 9 served 54   X Collect   301 S MONROE ST 30:4396811'NI 54.279981'W   III TAKE PHOTO	Attach a video or photos from your photo gallery via the Attach button.
Edit Overview	

Tap the icon to view more details of the feature to edit. <u>If editing attributes</u> tap the green icon to access all the available operation options (copy, edit, delete, zoom to, directions to).

Change a field by tapping on it, then

X Collect

tap the check box in the upper right corner to save it.